

# Minutes of Regular Meeting

## The Board of Directors Fort Cherry School District

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A Regular Meeting of the Board of Directors of Fort Cherry School District was held Monday, September 28, 2020, beginning at 6:30 PM via Zoom electronic meeting / held in the Learning Commons at the High School located at 110 Fort Cherry Road, McDonald, PA 15057.

The following members were present:

Mrs. Jodi McKay (Via Zoom)	Mr. Eugene Briggs
Mrs. Cynthia Gaskill	Mrs. Jeanine Miles
Mr. Louis Ursitz	Mrs. Julie Sepesy
Mrs. Dawn Fiori	Ms. Beverly Schwab (Via Zoom)

The following members were excused/absent:

Mrs. Melinda Errett

The following non-members were present:

Dr. Jill M. Jacoby, Superintendent  
Mrs. Jessica L. Drylie, Business Manager/Board Secretary  
Mr. Russ Lucas, Solicitor, Andrews and Price

The following community members were present:

List of all members that attended virtual session will be filed with official Board minutes

### **I. Executive Session (6:30pm)**

Executive Session was held starting at 6:30pm and ending at 7:18pm to discuss Personnel, Legal, Safety, and Contractual matters.

### **II. Call to Order, Pledge of Allegiance, and Roll Call**

By Whom: President Miles

Time: 7:20pm

### **III. Approval of Agenda - Regular Meeting of September 28, 2020**

1<sup>st</sup>: Mrs. Fiori

2<sup>nd</sup>: Mr. Ursitz

Motion: 8-0

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz to approve the agenda of the Regular Meeting of September 28, 2020. Motion passed unanimously, 8-0.

**IV. Remarks by Visitors**

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

Dr. Jacoby read a statement regarding the District's Continuity of Education plan and how the District is going to proceed. Official Statement is filed with Board Minutes.

Ms. Vincenzia DeMicco – Asked how parents will be notified if their child can return to the traditional school setting. Dr. Jacoby responded that the District will reach out to parents who requested changes for their child(ren).

**V. Action on the approval of Minutes – Regular Meeting of August 24, 2020 and Special Meeting of September 21, 2020**

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve the minutes of the Regular Meeting of August 24, 2020 and Special Meeting of September 21, 2020. Motion passed unanimously, 8-0.

**VI. Secretary's Correspondence**

Mrs. Drylie read a thank you card from the Miles Family to the FC Board of Directors.

**VII. Treasurer's Actions**

**A. Action on the approval of Bills for Payment**

1<sup>st</sup>: Mrs. Gaskill                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 8-0

Mrs. Gaskill made a motion, which was seconded by Mrs. Fiori that the Board approve the Bills for Payment. Motion passed unanimously, 8-0.

**B. Action on the approval of the Treasurer's Report Account Summaries**

1<sup>st</sup>: Mrs. Gaskill                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Mrs. Gaskill made a motion, which was seconded by Mr. Ursitz that the Board approve the Treasurer's Report Account Summaries. Motion passed unanimously, 8-0.

**C. Action on the approval of the Budget Control Reports**

1<sup>st</sup>: Mrs. Gaskill                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 8-0

Mrs. Gaskill made a motion, which was seconded by Mrs. Fiori that the Board approve the Budget Control Reports. Motion passed unanimously, 8-0.

**VIII. Reports**

**A. Board Reports**

None

**B. Solicitor's Report**

None

**C. Superintendents Report**

The Superintendent's Report is attached and has been made part of the official minutes.

**IX. Personnel and Curriculum**

**A. Action on the approval of the Order of Merit List for Bus Monitors for the 2020/2021 school year only**

1<sup>st</sup>: Mrs. Fiori                      2<sup>nd</sup>: Mrs. Sepesy                      Motion: 8-0

Mrs. Fiori made a motion, which was seconded by Mrs. Sepesy that the Board approve the Order of Merit List for Bus Monitors for the 2020/2021 school year only. Motion passed unanimously, 8-0.

**B. Acknowledge the request from Mrs. Morgan Tremblay to transfer eleven and a half (11.50) accrued leave days from prior employment**

President Miles acknowledged the request from Mrs. Morgan Tremblay to transfer eleven and a half (11.50) accrued leave days from prior employment

**C. Acknowledge the Maternity Leave Request for a Professional Employee from January 1, 2021 until August 1, 2021**

President Miles acknowledged the Maternity Leave Request for a Professional Employee from January 1, 2021 until August 1, 2021

**D. Action on the employment of Ms. Elizabeth Welch, part time, four (4) hour cleaner position, per the FC Maintenance/Food Service Bargaining Agreement**

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve the employment of Ms. Elizabeth Welch, part time, four (4) hour cleaner position, per the FC Maintenance/Food Service Bargaining Agreement. Motion passed unanimously, 8-0.

**X. Buildings and Grounds**

- A. Action on the approval for Athletic Field Pros to repair the Softball field, not to exceed \$8,984.33 (funds budgeted in General Fund)  
1<sup>st</sup>: Mrs. Fiori            2<sup>nd</sup>: Mrs. Sepesy            Motion: 8-0

Mrs. Fiori made a motion, which was seconded by Mrs. Sepesy that the Board approve Athletic Field Pros to repair the Softball field, not to exceed \$8,984.33 (funds budgeted in General Fund). Motion passed unanimously, 8-0.

**XI. Transportation**

- A. Action on the approval of the updated Driver's List for Bish Transportation, Inc. for the 2020/2021 School Year  
1<sup>st</sup>: Mrs. Fiori            2<sup>nd</sup>: Mr. Ursitz            Motion: 7-0-1

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve the updated Driver's List for Bish Transportation, Inc. for the 2020/2021 School Year. Motion passed 7-0-1, with Mrs. Sepesy abstaining. Abstention form is made part of the official Board minutes.

**XII. Finance**

- A. Action on the approval of a five (5) year agreement with Pitney Bowes for the District mail machine at a monthly cost of \$288.65 (current lease is expiring. Budgeted in General Fund)  
1<sup>st</sup>: Mrs. Fiori            2<sup>nd</sup>: Mrs. Gaskill            Motion: 8-0

Mrs. Fiori made a motion, which was seconded by Mrs. Gaskill that the Board approve a five (5) year agreement with Pitney Bowes for the District mail machine at a monthly cost of \$288.65 (current lease is expiring. Budgeted in General Fund). Motion passed unanimously, 8-0.

**XIII. Technology**

- A. Action on the approval to purchase thirty (30) Chromebooks from Firefly Computers, at a cost not to exceed \$7,290 (Funds coming from CARES funding)  
1<sup>st</sup>: Mr. Ursitz            2<sup>nd</sup>: Mrs. Fiori            Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve the purchase of thirty (30) Chromebooks from Firefly Computers, at a cost not to exceed \$7,290 (Funds coming from CARES funding). Motion passed unanimously, 8-0.

- B. Action on the approval to purchase eight (8) Promethean Boards from CDW, at a cost not to exceed \$27,040 (CoStars contract. Funds coming from COVID Relief Grant and Special Ed Grant)

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve the purchase of eight (8) Promethean Boards from CDW, at a cost not to exceed \$27,040 (CoStars contract. Funds coming from COVID Relief Grant and Special Ed Grant). Motion passed unanimously, 8-0.

#### **XIV. Athletics**

- A. Action on the approval of Mr. Kevin Center as a Volunteer Varsity Boys' Basketball Coach

1<sup>st</sup>: Mrs. Fiori                      2<sup>nd</sup>: Mrs. Gaskill                      Motion: 7-0-1

Mrs. Fiori made a motion, which was seconded by Mrs. Gaskill that the Board approve Mr. Kevin Center as a Volunteer Varsity Boys' Basketball Coach. Motion passed 7-0-1, with Mr. Briggs abstaining. Abstention form is made part of the official Board minutes.

- B. Action on the approval of Ms. Jennifer Heirendt as a Volunteer 7th/8th Grade Football Coach

1<sup>st</sup>: Mrs. Sepesy                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 8-0

Mrs. Sepesy made a motion, which was seconded by Mrs. Fiori that the Board approve Ms. Jennifer Heirendt as a Volunteer 7th/8th Grade Football Coach. Motion passed unanimously, 8-0.

#### **XV. Activities**

- A. Action on the approval of Miss Nicole Koutsourais as the Prom Sponsor, effective the 2020/2021 School Year, per the FCEA Collective Bargaining Agreement

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Fiori                      Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve Miss Nicole Koutsourais as the Prom Sponsor, effective the 2020/2021 School Year, per the FCEA Collective Bargaining Agreement. Motion passed unanimously, 8-0.

- B. Action on the approval of Miss Jessica Cole as the Senior Class Sponsor, effective the 2020/2021 school year, per the FCEA Collective Bargaining Agreement

1<sup>st</sup>: Mrs. Sepesy                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Mrs. Sepesy made a motion, which was seconded by Mr. Ursitz that the Board approve Miss Jessica Cole as the Senior Class Sponsor, effective the 2020/2021 school year, per the FCEA Collective Bargaining Agreement. Motion passed unanimously, 8-0.

#### **XVI. Textbooks and Supplies**

There were no Textbook and Supply items.

#### **XVII. Policy**

There were no Policy items.

#### **XVIII. Miscellaneous**

- A. Action on the approval of the revision of the Continuity of Ed Health and Safety Plan to include an alteration in educational programming (5 days vs hybrid)

1<sup>st</sup>: Mrs. Fiori                      2<sup>nd</sup>: Mrs. Sepesy                      Motion: 8-0

Mrs. Fiori made a motion, which was seconded by Mrs. Sepesy that the Board approve the revision of the Continuity of Ed Health and Safety Plan to include an alteration in educational programming (5 days vs hybrid). Dr. Jacoby reiterated that the District is remaining five days, traditional schooling. Motion passed unanimously, 8-0.

- B. Action on the approval of the Schedule for Regular Board Meetings for the 2021 calendar year

1<sup>st</sup>: Mr. Ursitz                      2<sup>nd</sup>: Mrs. Sepesy                      Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Sepesy that the Board approve the Schedule for Regular Board Meetings for the 2021 calendar year. Motion passed unanimously, 8-0.

- C. Action on the approval of the District Budgetary Planning Meetings for the 2021-2022 school year

1<sup>st</sup>: Mrs. Fiori                      2<sup>nd</sup>: Mr. Ursitz                      Motion: 8-0

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve the District Budgetary Planning Meetings for the 2021-2022 school year. Motion passed unanimously, 8-0.

- D. Acknowledge the 2020/2021 Fort Cherry High School National Honor Society By-Laws

President Miles acknowledged the 2020/2021 Fort Cherry High School National Honor Society By-Laws

- E. Action on the approval of the Fort Cherry School District's Title 1 Schoolwide Plan  
1<sup>st</sup>: Mrs. Fiori                                      2<sup>nd</sup>: Mrs. Sepesy                                      Motion: 8-0

Mrs. Fiori made a motion, which was seconded by Mrs. Sepesy that the Board approve the Fort Cherry School District's Title 1 Schoolwide Plan. Motion passed unanimously, 8-0.

- F. Discussion on the Administrative Round-Tables for the 2020/2021 School Year

Dr. Jacoby started the discussion with recommending the Administrative Round-Tables start in October with a follow up meeting/discussion with the District's Tasks Force. President Miles agreed and asked the Board if anyone has had any opinions or comments. Mrs. Sepesy stated that the Board should hold off until November, at the earliest.

**XIX. Public Comment**  
(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

No public comments were made

**XX. Executive Session**

This item was not held.

**XXI. Adjournment**

1<sup>st</sup>: Mr. Ursitz                                      2<sup>nd</sup>: Mrs. Sepesy                                      Motion: 8-0

Mr. Ursitz made a motion, which was seconded by Mrs. Sepesy that the Board approve the adjournment of the Regular Meeting of September 28, 2020. Motion passed unanimously, 8-0, and the meeting adjourned at 7:48pm.

  
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Mrs. Jeanine Miles, Board President

  
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Mrs. Jessica Drylie, Board Secretary